

SAYDEL COMMUNITY SCHOOL DISTRICT
5740 NE 14th STREET
DES MOINES, IA 50313

REGULAR BOARD MEETING MINUTES

6:00 PM

Saydel District Office Board Room

April 13, 2015

- I. Call the Meeting to Order** – Meeting called to order by President Brian Bowman at 6:00 PM
- A.** Roll Call – Paul Breitbarth, Ray Livingston, Kyle Prendergast, Henry Wood, Melissa Sassman, Brian Bowman – present. Rob Stephenson – absent.
- B.** Approve Agenda – Motion to approve by Paul Breitbarth, seconded by Melissa Sassman. Motion carried 6/0.
- II. Public Comments** – None
- III. Board Reports**
- Paul Breitbarth attended Variety Night at Saydel High School on April 10 and enjoyed watching the students perform to a nice crowd. He said Saydel has a lot of talented students with different skill sets and it was nice to see the support of peers and parents. He thanked Michael Puffett and everyone who organized this successful fundraiser.
 - Paul Breitbarth noted that track season has begun at Saydel, and he has attended two co-ed meets. The athletes have been doing very well. Some school records have been broken, and there have been many personal best records beaten. Paul thanked the staff for their coaching efforts.
 - Paul Breitbarth congratulated Superintendent Mr. Douglas Wheeler for being awarded with the 2015 Iowa State University College of Human Sciences Outstanding Young Professional Award. The award will be conferred to Mr. Wheeler at an Award's Ceremony during ISU Homecoming in the fall. Paul said it is awards such as this one that reinforce the Board's decision to have Mr. Wheeler lead the District.
 - Henry Wood said Cornell Elementary PTO hosted a successful Carnival in March and thanked everyone who volunteered at the event.
 - Henry Wood said plans are underway to offer flag football in the fall. He said Jason Alons will be helping organize the program for the elementary students.
 - Brian Bowman noted the dates of the next Board Workshop (April 27) and Regular Board Meeting (May 11) and requested a potential change in those dates due to other events going on. Mr. Wheeler is going to communicate with the Board on alternate dates available for these meetings.

IV. Superintendent's Report

A. Introduction of new Cornell Principal – Mr. Wheeler introduced the Board to Brian Vaughan, the new principal of Cornell Elementary School. Brian, a dedicated, experienced and high energy individual, will begin work on July 1, 2015. Brian thanked Mr. Wheeler for putting together a very thorough hiring process and said he feels blessed to have been chosen to lead Cornell into the future. He noted that Mr. Wheeler and the administrators have a very progressive approach to where they want to take the District in the future, and Brian is excited to be part of that plan. He is also looking forward to being part of the Saydel community and getting to know the students and their families.

B. Saydel Youth Football – Discussion tabled.

C. Iowa Assessments – Students were busy with Iowa Assessments last week and this week. The staff is working hard to achieve the required 95% student participation. Mr. Wheeler is confident the testing will be an accurate reflection of how hard the teachers have been working this year to make our students successful.

D. IHSAA Friend of School Award – Adam Busch, Activities Director, presented the Iowa High School Athletic Association Friend of School Award to Ray Livingston. Adam said this award is in recognition of Ray's time, effort and dedication in making Saydel a better school. Ray has volunteered as the announcer for many events such as volleyball, baseball, wrestling, etc. and was thanked for being "a friend of Saydel."

E. Hiring fair updates/results – New this year, Saydel is participating in hiring fairs throughout the state of Iowa. Mr. Wheeler reported that Saydel took part in the University of Northern Iowa hiring fair several weeks ago where we screened over 75 candidates and did formal screening interviews with over 40 student teachers. Last week, Saydel participated in the hiring fair at the University of Iowa which also went very well. The experiences were positive, and it was noted that people are starting to connect with what Saydel offers – "Big City Opportunities with Small Town Commitment for Students."

F. TAP National Conference Report – In March, Mr. Wheeler, the principals, and master teachers attended the 15th Annual TAP National Conference. The group attended powerful presentations that focused on making TAP systemic. The conference was educational and everyone left with good ideas.

G. Wellness Plan – Amy A'Hearn, Food Service Director, shared an update on the Saydel Wellness Committee. During a recent meeting the committee outlined its mission, vision, beliefs and goals as follows:

Mission: The Saydel Community School District Wellness Committee is committed to creating a supportive learning environment that promotes the whole person health and well-being.

Vision: The District Wellness Committee strongly believes that children's health status directly affects their ability to learn and achieve academically. It will be a district:

- Providing opportunities for students to acquire the knowledge and skills to become responsible and productive citizens in the 21st century.
- Enabling students to take ownership of their own health.

Beliefs

- Emotional Wellness – The awareness and acceptance of feelings and emotions.
- Environmental Wellness – The responsibility to coexist with nature.
- Intellectual Wellness – The openness to new concepts and ideas.
- Occupational Wellness – The ability to be a contributing citizen to society.
- Physical Wellness – The importance for a healthy body through good nutrition, regular exercise and avoidance of harmful habits.
- Social Wellness – The ability to be safe, be respectful and accountable.

2015 -2016 School Goals:

- *Cornell Elementary:* Our goal revolves around implementing more physical activity for our children. This would include more recess or brain breaks in a different environment other than their classroom. We know that physical activity and student academic achievement go hand in hand and this would give this to our students.
- *Woodside Middle School:* To increase physical activity outside of Physical Education class throughout the school day.
- *Saydel High School:* Highlight activities available for all students in a professional manner and invite and gain participation from students.
- *District:* To create a Wellness webpage (part of the Saydel CSD webpage) that shares and highlights the work of the Wellness committee and great things happening at Saydel promoting wellness.

Amy also told the Board about a grant Saydel has received that will have a direct impact on instructional time at Woodside Middle School. The grant was through the Department of Education and USDA for approximately \$16,000. Amy was able to get a few pieces of equipment for the kitchen and was also able to get new tables for the Woodside cafeteria.

Woodside Principal Christopher Feldhans said the new tables will accommodate more students in the cafeteria at one time, allowing for the change to move from four lunch periods to three. The fifth grade will remain as an independent lunch. The sixth grade will have lunch with half of the seventh grade, and the eighth grade will have lunch with the other half of seventh grade. The Woodside schedule will look different next year and one of those changes will be that the gym will be available during all three lunch periods. As students finish lunch they can transition into the gym and get some physical activity. Research shows physical activity has an impact on academics so this will benefit the students.

V. Discussion/Action Items

- A. Consent Agenda** – Motion to approve by Melissa Sassman, seconded by Paul Breitbarth. Motion carried 6/0.

1. Minutes of Previous Meeting
2. Bills for Payment
3. Financial Reports
4. Contracts

Consent Agenda Contracts:

- **Spring Sports Officials** – Proposed list of officials to be contracted to officiate the spring track events. (Student Activity Fund)
- **Monique Nuzum Photography** – Agreement between Monique Nuzum Photography and Saydel Community School District for photography services for the prom dance on May 2, 2015. This service is free to the District (students pay for picture packages) and the yearbook staff will be provided with photos for the yearbook.
- **Andy Tye** – Agreement between Andy Tye and Saydel Community School District for writing the drill for the 2015 Saydel marching band show. Service fee is \$3,000.00. (Music ISL)

B. Personnel

1. **New Hires** – Motion to approve by Henry Wood, seconded by Kyle Prendergast. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Brian Vaughan	Principal/CE	\$85,000.00
Kevin Slaughter	Summer Camp/EN	\$11.00/hr
Lynn Lewis	Summer Camp/EN	\$11.00/hr
Mary Cannaday	Summer Camp/EN	\$11.00/hr
Samantha Phillips	Food Service-Summer Cook	\$13.64/hr
Janet Kimrey	Food Service-Summer Aide	\$13.18/hr
Amanda Stone	Food Service-Summer Aide	\$13.18/hr
Tammy Hawkins	Food Service-Summer Aide	\$13.18/hr
Zach Antle	Club Supervisor/HS	\$500.00
Darla Van Houten	Mentor Teacher/CE	\$4,500.00
Amy Crane	Mentor Teacher/CE	\$4,500.00
Jaime Griffin	Mentor Teacher/ CE	\$4,500.00
Cole Albright	English Language Arts/HS	TBD

Non-Licensed Employee Hiring by the Superintendent (Policy #411.3):

<u>Name</u>	<u>Position/Bldg.</u>	<u>Contract/Salary</u>
Kevin Slaughter	Teacher Assoc/CE	\$13.33/hr
Lynn Lewis	Teacher Assoc/CE	\$13.33/hr

*Pending a satisfactory background check

2. **Resignations/Terminations** – Motion to approve by Ray Livingston, seconded by Paul Breitbarth. Motion carried 6/0.

<u>Name</u>	<u>Position/Bldg.</u>	<u>Reason</u>
Meggan Bierbaum	1st Grade Teacher & Mentor/CE	Personal
Tammy Hunt	Food Service Cook & Aide/CE	Termination
Molly Prombo	Counselor/CE	Personal
Heidi Bogers	Mentor Teacher/CE	Personal
Ryan Halterman	Asst Girls Basketball Coach/HS	Personal
Shari Rusher	Cheer Advisor/HS	Personal
Mike Downs	Football Coach/WS	Personal
Carolyn Kleen	Language Arts Teacher/HS	Personal
Christopher Feldhans	Principal/WS	Personal
Renee Sommers	Teacher Assoc/WS	Personal
Kelly Thompson	Teacher Assoc/WS	Personal
Ashly Lindauer	Food Service Aide	Personal
Nathan Pinion	Art Teacher/CE	Personal

C. Open Enrollment

1. **In / Continuation** – Motion to approve by Paul Breitbarth, seconded by Melissa Sassman. Motion carried 6/0.

Presented for Board Approval:

In

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Trenton Chapman	8	Des Moines	Continuation
Alexus Sturtz	7	Ankeny	Move in
Savannah Drake	10	Ankeny	Move in
Amy Dorothy	K	Urbandale	Met deadline

2. **Out** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 6/0.

<u>Student Name</u>	<u>Grade</u>	<u>From</u>	<u>Reason</u>
Leilani Thong	K	Ankeny	Met deadline
Jonathan Joya	3	Des Moines	Continuation
Karina Carter	1	Des Moines	Continuation

D. Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2013, Dated June 17, 2013, Approving the Escrow and Amended and Substituted Paying Agent, Bond Registrar and Transfer Agent Agreement, and Levying a Tax for Fiscal Year 2015-16 for the Redemption of General Obligation School Bonds, Series 2013, dated June 17, 2013

The following is a resolution authorizing the redemption of \$495,000 of General Obligation Bonds and levying the appropriate tax in 2015-16 to make that payment on June 1, 2016. Part of this resolution is to also approve an agreement with Bankers Trust Company to hold these funds in escrow until the bonds become callable on June 1, 2019.

District Administration recommends approval of the agreement with Bankers Trust to hold the funds in escrow and to levy the appropriate tax in 2015-16 to make the additional debt payment.

Board Member Paul Breitbarth introduced the Resolution and moved its adoption. Board Member Henry Wood seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: Paul Breitbarth, Ray Livingston, Kyle Prendergast, Henry Wood, Melissa Sassman, Brian Bowman

NAYS:

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2013, DATED JUNE 17, 2013, LEVYING A TAX FOR FISCAL YEAR 2015-16 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS AND APPROVING AN ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT

WHEREAS, the Saydel Community School District issued \$7,980,000 General Obligation School Bonds, Series 2013, dated June 17, 2013 (the "2013 Bonds"), of which \$7,485,000 are outstanding, and of which \$495,000 are being called for redemption on June 1, 2019 (the "Redeemed Bonds"), which are described in Schedule A attached to this Resolution; and

WHEREAS, at this time, it is in the best interest of the School District to levy a tax for the Fiscal Year ending June 30, 2016 which is sufficient to call and redeem the Redeemed Bonds on June 1, 2019; and

WHEREAS, the 2013 Bonds which mature after June 1, 2019, may be called in whole or in part on any date beginning on or after June 1, 2019, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving thirty days written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2019.

Section 2. Bankers Trust Company, Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of

such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Jaffray Inc., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On June 1, 2016, the Treasurer shall deposit with the Paying Agent, \$495,000 to call and redeem the Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2019, pursuant to the terms of the 2013 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of June 1, 2019 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2013 Bonds.

Section 3. There is levied upon all the taxable property of the School District for the fiscal year ending June 30, 2016, \$495,000 which when collected shall be deposited pursuant to the Escrow Agreement with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2019. Annually, on each June 1, beginning June 1, 2019, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2013 for payment of principal and interest of the 2013 Bonds. Any remaining balance on June 1, 2019 shall be deposited in the School Bond Fund 2013.

Section 4. The Escrow Agreement with the Paying Agent is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Escrow Agreement. Upon deposit on June 1, 2016 of \$495,000 with the Paying Agent for the Redeemed Bonds, the Paying Agent is authorized and directed to invest such funds in Treasury Securities of the State and Local Government Series (SLGS) at a yield not to exceed the yield on the 2013 Bonds or in direct U.S. Treasury Obligations to mature June 1, 2019. The School District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2013 Bonds.

PASSED AND APPROVED this 13th day of April, 2015.

Brian Bowman
President

ATTEST:

Beth Vitiritto
Secretary

E. Proposed Budget for FY16 Declaration

1. Budget Hearing

The Board President Brian Bowman announced that this was the time and place for the public hearing and meeting on the proposed 2015-16 school budget, and that the proposed budget has been published pursuant to the provisions of the *Code of Iowa*.

President Bowman inquired whether there were any residents or taxpayers who would like to speak to the proposed budget.

Hearing none, President Bowman declared the time for receiving objections to, or arguments in favor of, any part of the proposed budget closed.

2. **Recommendation** – Motion to approve by Melissa Sassman, seconded by Ray Livingston. Motion carried 6/0.

The published version of the proposed budget was presented to the Board. The published rate is at \$12.84843 per \$1,000 of assessed valuation and incorporates all budget adjustments discussed at length during the February 23 Board Work Session.

Board approval of the proposed budget is recommended.

F. **Contracts and Agreements**

1. **Saydel Junior Football Lease Agreement** – Discussion tabled.

2. **Engineering Services Agreement – Saydel Middle School Basketball Court – Snyder & Associates** – Motion to approve by Ray Livingston, seconded by Melissa Sassman. Motion carried 6/0.

Both the Building & Grounds and Finance Committee have reviewed this agreement with Snyder & Associates to provide engineering services for the preparation of design and construction documents of a basketball court and associated sidewalks and site work west of the new maintenance facility.

Design and construction document preparation should be complete in late April/early May with bidding to occur this summer for a July start date.

The Superintendent recommends approval of this agreement with Snyder & Associates for \$8,000.00. This will be funded with the bond proceeds.

3. **Engineering Services Agreement – Cornell Elementary School Pre-K Playground – Snyder & Associates** – Motion to approve by Henry Wood, seconded by Melissa Sassman. Motion carried 6/0.

Both the Building & Grounds and Finance Committee have reviewed this agreement with Snyder & Associates to provide engineering services for the preparation of preliminary design and construction budgeting for construction of a Pre-K playground located directly east of the Cornell Elementary.

Preliminary design and budget estimate should occur in late April/early May.

The Superintendent recommends approval of this agreement with Snyder & Associates for \$7,500.00. This will be funded through the PPEL Fund

4. **Woodside Chromebook 1:1** – Motion to approve by Ray Livingston, seconded by Kyle Prendergast. Motion carried 6/0.

Five vendors responded to an RFP for our decision to go with Chromebooks 5-8 at Woodside. EmbarkIT, Sterling Computers, Tiger Direct, Marco, and CDW-G. Reviewing the proposals only EmbarkIT and Sterling completed the RFP as requested. Costs were in line with incomplete responses.

EmbarkIT	\$132,160	Complete with bag change and old Dell Credit
Sterling	\$138,531	Complete with bag change, subtracted credit for old Dell computers
Tiger Direct	\$140,618	Could not meet RFP requirements for configuration and delivery
Marco	\$125,760	Incomplete, did not detail RFP requirements on configuration
CDW-G	\$131,120	Meet RFP requirements?

Technology committee met to review the preferred Chromebook options, Dell Chromebook 11 and the Lenovo Chromebook n21, and also look at bag options. The technology committee decided to switch bags to a Targas bag that was sturdier and looked to work better than the option offered by Infocase (current bag we use). This increased proposals by about \$5,000. Surveying the committee a final decision was made to go with the Lenovo Chromebook n21 with that selection the vendor selected with be EmbarkIT. The EmbarkIT quote was also lower than the Sterling Computer quote.

It is recommended to approve the proposal from EmbarkIT to purchase 440 Lenovo Chromebook n21 and cases. This will be funded through the PPEL Fund.

VI. Adjourn: Motion to adjourn by Ray Livingston, seconded by Melissa Sassman. Motion carried 6/0. The meeting adjourned at 6:58 PM

Brian Bowman, President

Beth Vitiritto, Board Secretary